Vasavi College of Engineering(AUTONOMOUS)
Accredited by NAAC with A++ Grade
(Sponsored by Vasavi Academy of Education)
(Affiliated to Osmania University & approved by AICTE)
9-5-81, Ibrahimbagh, Hyderabad 500 031, India, www.vce.ac.in

Minutes of the 24th meeting of IQAC held at 2.30 p.m. on 15th December,2022

Members present:

1	Dr. S.V. Ramana, Principal	:	Chairman
2	Dr. P.V. Rajgopal, General Manager(Retired), BHEL	:	External-Member
3	Dr. P. Mastanaiah, Scientist 'F', DRDL	:	External-Member
4	Mr. C. S. Rohith, Deputy Executive Engineer	:	External-Member
5	Dr. B. Sridhar , HoD-Civil	:	Ex-Officio Member
6	Dr. T. Adilakshmi, HoD-CSE	:	Ex-Officio Member
7	Dr. E. Srinivasa Rao, HoD-ECE	:	Ex-Officio Member
8	Dr. M. Chakravarthy, HoD-E.E.E	:	Ex-Officio Member
9	Dr. T. Ram Mohan Rao, HoD-MECH	:	Ex-Officio Member
10	Dr. K. Rama Mohan Rao, HoD-I.T	:	Ex-Officio Member
11	Dr. Jacqueline Amaral, HoD-H&SS	:	Ex-Officio Member
12	Dr. P. Venugopal, HoD-Chemistry	:	Ex-Officio Member
13	Dr. T. SudhakarRao,HoD-Mathematics	:	Ex-Officio Member
14	Dr. Ch.VKNSN Moorthy, Professor & Director, R&D	:	Ex-Officio Member
15	Dr.Ch. V.S.S. Sailaja, Assoc. Prof., Dept. of EEE	:	Member
16	Ms. S. Aruna, Asso. Prof., Dept. of IT	:	Member
17	Dr. V. Sireesha, Asst. Prof., Dept. of CSE	:	Member
18	Dr. G. Ramadevudu, Asst. Prof., Dept. of Physics	:	Member
19	Dr. P.V. Gopala Krishna, Assoc. Prof., Dept. of Mech.	:	Member
20	Dr. A.S. Sai Prasad, HoD-Physics & Director, AEB	:	Member
21	Akash S Vora, 1602-19-733-126, BE-VII Sem, CSE-C	:	Student member
22	Hima Satwika Katragadda,1602-20-733-011,BE-V Sem, CSE-A	:	Student member
23	Mohammed Irshad Ali, 1602-22-CS008, M.TECH-I SEM, CSE	:	Student member
24	K Karthikeya, 1602-20-735-015, V Sem-ECE-A	:	Student member
25	Hafsa Anam, 1602-20-735-073, BE V Sem-ECE-B	:	Student member
26	M Ahkil, 1602-20-735-123, BE V Sem-ECE-C	:	Student member
27	N Anagha, 1602-19-735-004, BE VII Sem-ECE-A	:	Student member
28	Nukala Sri Vaishnavi Kiran,1602-19-735-114, BE VII Sem-ECE-B	:	Student member
29	Devarakonda Sree Surya, 1602-20-737-043,BE V-Sem-IT-A	:	Student member
30	Loya Sakshi, 1602-20-737-078, BE V-Sem-IT-B	:	Student member
31	Hima Atluri, 1602-20-737-136, BE V-Sem-IT-C	:	Student member
32	MaturiK Sripriya, 1602-19-737-018, BE VII-Sem-IT-A	:	Student member
33	N.Taruni, 1602-19-737-120, BE VII-Sem-IT-B	:	Student member
34	C Abhinav, 1602-19-737-123, BE VII-Sem-IT-C	:	Student member
35	Sharanya Jawalkar, 1602-20-736-103, BE- V SEM- MECH - B	:	Student member
36	Mirza Rizwan Ali Baig, 1602-22-745-001, ME- I SEM- MECH(ADM)	:	Student member
37	Shilapally Sirisha, 1602-20-732-037, BE-V SEM-CIVIL	:	Student member

The following members could not attend the meeting:

1	Mr. Emmanuel Gosula, Sr.Resource Devpt. Manager, EPAM Systems.	:	External-Member
2	Dr. Kurra Mallaiah, Scientist 'F', DRDL	:	External-Member
3	Cherukuri Phani Madhuri, Deputy Manager, BEL	:	External-Member
4	Dr. P. Hemagiri Rao, Controller of Exams (CoE)	:	Ex-Officio Member
5	Sri. M. Bhasker, Assoc. Prof., Dept. of Civil Engg.	:	Member
	Dr. A. Srinivas, Prof., Dept. of Mech.	:	Member
6	H. Pradyumna, 1602-19-735-132, BE VII Sem-ECE-C	:	Student member
7	Utpala Abhijit Chandra,1602-22-EV004, M.E I-Sem -ECE (ES&VLSID)	:	Student member
8	Sri Vaishnavi, 1602-19-734-043, BE VII SEM- EEE	:	Student member
9	Nagavarapu Kumara Bhargavi, 1602-20-734-020, BE V Sem-EEE	:	Student member
10	Mohammed Munaf Uddin, 1602-22-PSE013, M.E.I SEM-EEE(PS&PE)	:	Student member
11	Myadam Arjun, 1602-19-736-007, BE- VII SEM- MECH - A	:	Student member
12	M Sai TejaM, 1602-19-732-038, BE- VII SEM- CIVIL	:	Student member

Dr. S.V. Ramana, Chairman, welcomed the members to the meeting. The following items on the agenda were taken-up for consideration:

1. **Confirmation of the minutes of the 23rd IQAC meeting held on 27.08.2022:**

The minutes of the 23rd meeting of the IQAC held on 27.08.2022 were read and confirmed by the members after the review.

2. **Review of the Action Taken Report on the resolutions adopted in the 23rd IQAC meeting held on 27.08.2022:**

The Action Taken report on the resolutions made in the 23rd meeting of IQAC is presented as follows by Prof. A.S. Sai Prasad, Coordinator, IQAC:

Item No	Name of the item	Action taken	Further resolved in the meeting held on 15.12.2022
3	Dates for conducting Academic Audit for the academic year 2022-23	It is planned to conduct in the month of February/ March, 2023 after completion of the CO&PO attainments for the academic year 2021-22.	It is resolved that the Departments shall complete the internal audit for course files, Lab files, Personal files and other Administrative files by end of January, 2023. Further, Question paper audit for CIE and SEE shall also be completed by February, 2023.

Item No	Name of the item	Action taken	Further resolved in the meeting held on 15.12.2022
4	Methodology for inculcating leadership qualities and building professional competency among the students	• An E-Carnival was conducted for two days i.e., on 9th& 10th December, 2022. • Students of ECE, CSE and IT have participated in All India Hackathons and won first prize in the month of August, 2022. • Department of CSE conducted one Hackathon during 2nd& 3rd December,2022	Dr. Masthanaiah has suggested to conduct workshops / Key notes addresses by the experts on Emerging Technologies and under Professional societies. Mr.C S Rohith has suggested to take inputs from Alumni and students to identify the thrust areas to conduct workshops in a regular manner. Prof. M. Chakravarthy has suggested to conduct a workshop by the entrepreneurs to motivate the students towards start-ups. SWAYAM and NSS units should also come up with a calendar of activities to promote leadership qualities.
5	Modalities for launching the programme called "Research Experience for UG and PG students"	As per the MoU B.E - III year CSE, ECE, EEE & IT students are undergoing College Research Affiliate Program at IIIT, Gachibowli Hyderabad to enhance the Research Experience of the students and faculty in the emerging areas.	Principal suggested to conduct "Project Day" every year to showcase the innovations of the students made through Theme-based projects, Mini Projects and final year Main projects. Prof. A.S. Sai Prasad has suggested to identify the interested BE – V Semester students and involve them in the R&D projects by the faculty members in order to provide the Research experience to the students. It is resolved to conduct Ideation contests for the students regularly.
6	Review of the Faculty and Students' incentive policy for R&D activities.	The college has reviewed the existing incentive policy of the faculty and students' for R&D activities and enhanced the incentive amounts with effect from 5th August, 2022.	--

Item No	Name of the item	Action taken	Further resolved in the meeting held on 15.12.2022
7	Review of the impact of the Open Book exam conducted in the academic year 2021-22	HoDs have informed that they have taken feedback on the Open Book test conducted in the identified courses in the academic year 2021-22. From their reports it is concluded that the Open Book test was effective in terms of quality of question papers and higher-order learning of the course.	Student Members have informed that more practice tests should be conducted before the Open Book examination is scheduled.

The IQAC has approved the action taken report of the 23rd Meeting of IQAC held on 27.08.2022.

3. **"Guru Dakshata Program" (an Orientation Programme towards VCE Regulations, college Procedures etc.) for the newly joined faculty:**

It was resolved that an Orientation Programme viz., "Guru Dakshata Program", will be conducted for the newly joined faculty to create awareness on VCE Regulations, College Procedures etc., besides covering the aspects of Teaching- Learning, effective use of Teaching Tools, New Pedagogical methods, Service Rules, Roles & Responsibilities of the faculty, evaluation/Assessment methodology, R & D activities etc.

Further resolved that one of the Departments has to organize "Guru Dakshata Program" on rotation basis in every year.

4. **Finalization of modalities towards the conduct of One Day Workshop on "Time Management" to all the faculty members:**

The Chairman informed that, it has been decided to conduct 1-Day Workshop on "Time Management" for all the members of faculty enabling them for effective utilization of time towards teaching learning process, to carryout R & D activities etc.,. In this connection, Dr. P. Mastanaiah and Mr. C.S. Rohith have suggested to invite suitable resource persons from Engineering Staff College of India, Hyderabad for this purpose.

5. **Review of the status of updation of course files, Lab files, Personal files and all other NBA/NAAC related files for the academic year 2021-22 and Odd Semester of 2022-23:**

The Chairman advised that the Departments are required to review the status of updation of Course Files, Lab Files, Personal Files and all other NBA/NAAC related files for the academic year 2021-22 and Odd-Semester of 2022-23 through an Internal Audit Committee to be constituted before the conduct of Academic Audit with external members.

6. **Review of the modalities towards the conduct of Academic Audit for the academic year 2022-23:**

The Chairman informed that the Academic Audit for the current year will be conducted in the month of February/March, 2023.

7. Review of the status of the Research paper publications & Patents by the faculty for the calendar year 2022:

The Chairman informed that the targets were fixed for each Department towards publication of Research papers, Patents, obtaining Funded Research Projects & Consultancy. It is observed that there is a slight improvement in the above said aspects during the calendar year 2022 compared to 2021.

8. Multidisciplinary projects for B.E- VII Semester from the academic year 2022-23:

The Chairman informed that it is resolved to introduce two multidisciplinary projects for each section of B.E– VII Semester students with effect from the academic year 2022-23. Also the Chairman advised the Departments to submit one multidisciplinary project by the faculty for funding from the Government/Private Agencies.

9. Review of the status of NAAC-AQAR submission for the academic year 2021-22:

The Chairman informed that following are the timelines fixed for submission of NAAC-AQAR for the academic year 2021-22:

- First review on 12th & 13th December, 2022.
- Second review on 16th December, 2022.
- Final review on 20th December, 2022.
- Submission of AQAR in the NAAC Portal on 27th December, 2022.

10. Other item(s):

The Principal informed the members that the draft copy of the NAAC AQAR-2021-22 is reviewed and approved by the Academic Council. It will be submitted to the NAAC on or before 31.12.2022.

He also informed that vide notification dated 23.03.2022, the NAAC authorities informed the Higher Education Institutions (HEIs) to submit the Institute's preparedness for NEP 2020, in the prescribed questionnaire format, as a part of AQAR. In this regard, the Osmania University nominee members on the Academic Council suggested to submit a representation to the Osmania University with a copy to the TSCHE/Government of Telangana requesting for the guidelines on the implementation of NEP 2020 by the autonomous colleges. Accordingly, the College has submitted its representation to the Osmania University, Telangana State Council of Higher Education (TSCHE) and Government of Telangana on 8th December, 2022.

The meeting concluded with a vote of thanks to the Chair.

(Dr. A.S. Sai Prasad)
Coordinator, IQAC

(Dr. S.V. Ramana)
Principal & Chairman IQAC