VASAVI COLLEGE OF ENGINEERING (AUTONOMOUS)
(Sponsored by VASAVI ACADEMY OF EDUCATION)
(Affiliated to Osmania University & Approved by A.I.C.T.E.)
9-5-81, Ibrahimbagh, HYDERABAD – 500 031 (TS)
www.vce.ac.in
Phone: (040) 23146003, Fax: (040) 23146090

Minutes of 12th Meeting of IQAC held on 19th January 2019 at **1430 hrs** at Conference Hall:

Present:

S.No.	Name of the Member		Designation
1	Dr. S.V. Ramana, Principal	:	Chairman
2	Sri P. Balaji, CEO, VCE	:	Member
3	Dr.B.Sridhar , HOD-Civil	:	Ex-Officio Member
4	Dr.T. Adi Lakshmi, HOD-CSE	:	Ex-Officio Member
5	Dr. E. Sreenivasa Rao, Professor, Dept. of ECE		Ex-Officio Member
6	Dr.M. Chakravarthy, HOD-E.E.E	:	Ex-Officio Member
7	Dr. A. Srinivas, I/C HOD-MECH	:	Ex-Officio Member
8	Dr. M. Omprakasham I/C HOD-Maths	:	Ex-Officio Member
9	Dr. P. Venugopal I/C HOD-Chemistry	:	Ex-Officio Member
10	Dr.P.Hemagiri Rao, HOD-CA	:	Ex-Officio Member
11	Mr. K. Ravi, Head, Innovations, InfoTech Enterprises (VCE Alumnus)	:	Member
12	Dr.Nagaratna Hegde, Prof. CSE		Member
13	Ms. S. Aruna, Assoc. Prof., Dept. of IT	:	Member
14	Ms. Ch. V.S.S. Sailaja, Assoc. Prof., Dept. of EEE	:	Member
15	Dr. P.V. Gopala Krishna, Assoc. Prof., Dept. of Mech. Engg.	:	Member
16	Dr. G. Ramadevudu, Asst. Prof., Dept. of Physics	:	Member
17	Mr. G. Goverdhan Rao, Administrative Officer	:	Member
18	Sri Chintha Srikar, 3/4 B.E. UG Student (ECE-A)	:	Student member
19	Mr. K. Manish Reddy, 3/4 B.E. UG Student (Civil Engg.)	:	Student member
20	Ms. Arzoo, 3/4 B.E. UG Student (EEE)	:	Student member
21	Ms. D. Yamini, 3/4 B.E. UG Student (I.T)	:	Student member
22	Dr. A.S. Sai Prasad, HoD-Physics and Director-Admissions & Exams	:	Coordinator

The following members could not attend the meeting

S.No.	Name of the Member		Designation
1	Dr.K.Rama Mohan Rao, HOD-I.T	:	Ex-Officio Member
2	Dr.Jacqueline Amaral, HOD-H&SS	:	Ex-Officio Member
3	Sri M. Bhasker, Assoc. Prof., Dept. of Civil Engg.	:	Member
4	Ms. V. Sireesha, Asst. Prof., Dept. of CSE	:	Member
5	Dr. Anjaneya Varaprasad, Head, Six Sigma, TCS	:	Member
6	Sri M. Ramgopal, Asst. Vice-President, Birla Soft	:	Member
7	Ms. Kasturi Shravya, 3/4 B.E. UG Student (CSE-A)	:	Student member
8	Mr. Pasumarty Pradyumna, 3/4 UG Student (Mech.-B	:	Student member
9	Sri Duggu Ajay Kumar - PG Student (EEE)	:	Student member

Prof. S.V. Ramana, the Principal and the Chairperson of the IQAC extended warm welcome to all the members. The following agenda items were circulated to members earlier were taken up for consideration:

1. To confirm the minutes of 11thIQAC meeting held on 15.09.2018

The minutes of the minutes of 11th IQAC meeting held on 15.09.2018 were circulated to the members. The minutes of the meeting were read and confirmed.

2. The list of events to be organized during the conduct of TechFest & Euphoria-2019 to be held during March 2019, together with the estimated budget and expected funds through sponsorship, to be finalised and submitted to Principal

3. The scheme of instruction and syllabi of III and IV semesters for AY 2019-20 (students admitted during 2018-19 under AICTE modal curriculum) to be finalised for discussion in the respective Boards of Studies. The scheme and syllabus introduced during 2018-19 for I and II semesters may also be reviewed for any revision and discussed in the BOS meetings.

4. It was suggested to adopt the break-up as per teh details given below for CIE in respect of the conduct of internal tests, assignments and quizzes for the courses viz., Skill Development Courses-2 (CS), Skill Development Courses-4 (SS) and HVPE-II for the year 2018-19

Human Values & Professional Ethics:

Name of the course	SEE/CIE	Quiz : 5 marks	Assignments	Credit
Human Values & Professional Ethics- I	40 : 30	2 quiz tests shall be conducted	---	1
Human Values & Professional Ethics-II	50 : 30		---	1

BE – Skill Development:

S No	Name of the course	SEE/CIE	2 quiz tests	2 assignments	Credit
1	Skill Development - I	60 : 40	Each quiz for 5 marks	Each assignment for 5 marks	2
2	Skill Development - II	60 : 40			2
3	Skill Development - III	35 : 15	Each quiz for 2.5 marks	Each assignment for 2.5 marks	1
4	Skill Development - IV	35 : 15			1

MCA – Skill Development:

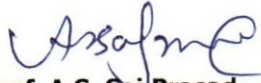| S No	Name of the Subject	SEE/CIE	Quiz : 5 marks	Assignments: 5 Marks	Credit
1	MCA – Skill Development -I	60 : 40	3 quiz tests shall be conducted	3 Assignments shall be given	3
2	MCA – Skill Development –II	60 : 40			3

ME - Skill Development course (Finishing School):

S No	Name of the Subject	SEE/CIE	Quiz : 5 marks	Assignments : 5 Marks	Credit
1	ME – Skill Development Course	60 : 40	3 quiz tests shall be conducted	3 Assignments shall be given	2

Further, it was also suggested to conduct only two internal tests for the course of Skill Development-IV (Technical Skills) and no quiz tests and assignments

5. The need to focus on ""faculty contributions" to improve the NIRF Ranking as well as to meet the criteria of NBA under Tier-I was discussed. This requires action in respect of publications in refereed journal publications, submission of research projects/consultancy (faculty-wise) to various externally funding agencies

6. The HoDs are requested to closely monitor the regularity of the students' attendance and keep the parents informed. It is also suggested to instruct the students concerned to be regular to the classes. The students need to be informed of the consequences if they are irregular and do not meet the attendance requirements.

7. The online submissions of undertakings to AICTE on "Anti Ragging" to be completed before last week of February 2019.

8. The Department of IT proposed to conduct CISCO Cyber OPS (Operational Security) Boot Camp during June,2019 and was approved.

Prof. A.S. Sai Prasad
Coordinator, IQAC

Dr. S.V. Ramana
Principal and Chairman, IQAC

To

All the members of IQAC, HoDs and Heads of the functional Units, VCE

Copy submitted to (i)The CEO (ii) The Secretary

Copy to file.