



VASAVI COLLEGE OF ENGINEERING (AUTONOMOUS)
(Sponsored by VASAVI ACADEMY OF EDUCATION)
(Affiliated to Osmania University & Approved by A.I.C.T.E.)
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Minutes of 8th Meeting of IQAC held on 28th December 2017 at 1100 hrs at Conference Hall:

Present:

S.No.	Name of the Member	Designation
1	Dr. S.V. Ramana, Principal	: Chairman
2	Sri P. Balaji, CEO, VCE	: Member
3	Dr.B.Sridhar , HOD-Civil	: Ex-Officio Member
4	Dr.T.Adilakshmi, HOD-CSE	: Ex-Officio Member
5	Mr.K.V.Ramana Murthy, HOD-E.E.E	: Ex-Officio Member
6	Dr.G.V.Ramana Murthy, HOD-MECH	: Ex-Officio Member
7	Dr.K.Rama Mohan Rao, HOD-I.T	: Ex-Officio Member
8	Dr.Jacqueline Amaral, HOD-H&SS	: Ex-Officio Member
9	Mr.T.Sudhakara Rao, HOD-Maths	: Ex-Officio Member
10	Mr.Ch.Gouri Shankar, HOD-Chemistry	: Ex-Officio Member
11	Dr.P.Hemagiri Rao, HOD-CA	: Ex-Officio Member
12	Mr. K. Ravi, Head, Innovations, InfoTech Enterprises (VCE Alumnus)	: Member
13	Dr. A. Srinivas, Professor, Dept. of Mech. Engg.	: Member
14	Dr. E. Sreenivasa Rao, Professor, Dept. of ECE	: Member
15	Sri M. Bhasker, Assoc. Prof., Dept. of Civil Engg.	: Member
16	Ms. S. Aruna, Assoc. Prof., Dept. of IT	: Member
17	Ms. Ch. V.S.S. Sailaja, Assoc. Prof., Dept. of EEE	: Member
18	Ms. V. Sireesha, Asst. Prof., Dept. of CSE	: Member
19	Dr. P.V. Gopala Krishna, Assoc. Prof., Dept. of Mech. Engg.	: Member
20	Dr. G. Ramadevudu, Asst. Prof., Dept. of Physics	: Member
21	Mr. G. Goverdhan Rao, Administrative Officer	: Member
22	Sri Chintha Srikar, 3/4 B.E. UG Student (ECE-A)	: Student member
23	Ms. Kasturi Shravya, 3/4 B.E. UG Student (CSE-A)	: Student member
24	Mr. K. Manish Reddy, 3/4 B.E. UG Student (Civil Engg.)	: Student member
25	Ms. Arzoo, 3/4 B.E. UG Student (EEE)	: Student member
26	Ms. D. Yamini, 3/4 B.E. UG Student (I.T)	: Student member
27	Mr. Pasumarty Pradyumna, 3/4 UG Student (Mech.-B)	: Student member
28	Dr. A.S. Sai Prasad, HoD-Physics and Director-Admissions & Exams	: Coordinator

The following members could not attend the meeting

S.No.	Name of the Member	Designation
1	Dr. Anjaneya Varaprasad, Head, Six Sigma, TCS	: Member
2.	Sri M. Ramgopal, Asst. Vice-President, Birla Soft	: Member
3.	Sri Duggu Ajay Kumar - PG Student (EEE)	: Student member
4.	Dr.K.JayaSankar, HOD-ECE	: Ex-Officio Member

Prof. S.V. Ramana, the Principal and the Chairperson of the IQAC extended warm welcome to all the members of the reconstituted committee. The discussion took place on the agenda items which were circulated to members earlier.

1. **To confirm the minutes of 7th IQAC meeting held on 15.7.2017**

The minutes of the minutes of 7th IQAC meeting held on 15.7..2017 were circulated to the members. The minutes of the meeting were read and confirmed.

2. **Interaction with Prof. Sriram Venkatesh, Director, IQAC, Osmania University, Hyderabad on the benefits of accreditation, process of assessment, criteria for assessment and guidelines on institutional preparation for NAAC**

Prof. Sriram Venkatesh, Director, IQAC, Osmania University has been requested to attend the IQAC meeting as special invitee. He has rich experience on NAAC accreditation Process as a Director IQAC, Osmania University and successfully completed the NAAC inspection in the university recently. The

effectively in the preparation process of NAAC accreditation and maintenance of necessary records towards building AQAR. The following points have been discussed during his expert lecture:

- For NAAC accreditation, initially Institutional Information for Quality Assessment (IIQA) shall be submitted On-line
- The data/information submitted in the SSR will be subjected to an online assessment mechanism/process with Data Validation and Verification (DVV) process after an online evaluation generating a Pre-qualifier Score
- If pre-qualifier score is above 30% as generated by the system, then peer team visit the college.
- New system includes introducing System Generated Scores (SGS) with combination of online evaluation (about 70%) and peer judgement (about 30%)
- The NAAC has identified seven criteria to serve as the basis for assessment such as Curricular Aspects, Teaching-Learning and Evaluation, Research-Innovations and Extension, Infrastructure and Learning Resources, Student Support & Progression, Governance, Leadership & Management and Institutional Values and Best practices with a total score of 1000 marks.
- All the data required to be submitted to NAAC must be kept ready in advance.
- Curriculum revision, student feedback, Stake holders feedback, experts feedback, various programs like conferences, seminars, workshop organised etc details have to be collected.
- Faculty diversity, ICT enabling details shall be summarised.
- As part of innovation ecosystem the details like start-ups, technology transfer, incubation etc are also to be maintained and documented properly.
- Extension activities like NCC, NSS details along with photographs shall be preserved.
- College shall become member of Swayam Prabha, e-shodana etc
- Student progress like campus placements, higher education pursuing students details, students joined in PSU, civil services, private sector, successful in GATE, TOFL, GRE, UPSC etc need to be documented.
- Develop a 15 year long term strategic plan and 5 year short term strategic implementation plan.
- As part of IQAC, internal Quality Assurance system shall ensure academic and administration audit.
- Best practices in the college shall have to be highlighted.

Prof. Sriram Venkatesh, also emphasized on roles of various committees, HoDs and Head of the institution.

3. **Discussion on the requirements for facilitating quality culture in the institution in respect of organization of seminars, workshops and research publications**

It was informed by the members that faculty members should be encouraged to publish their research papers in index Journals such as Scopus or web of science as the visiting expert team look into the quality of journal publications.

The UGC recognized, peer reviewed indexed paper publications have more weightage. The faculty members shall not be encouraged to publish papers in paid journals having no scientific worth. The faculty members can be encouraged to file patents, even though the patenting process is lengthy. It is better to find ways and means to file patents for the project outcomes of M.E/ M.Tech students along with the guide.

4. **Discussion on modern methods to improve the quality in teaching-learning process.**

In light of enhanced ICT methods for better understanding of the subjects, faculty members can adopt ICT technologies in the class room for quality teaching learning process as was discussed earlier. The class rooms may be equipped with LCD projectors. Members felt that there was a need to increase the use of audio-visual aids, videos, MOOCS, NPTEL courses wherever possible for effective teaching-learning process.

The meeting ended with vote of thanks proposed by the Coordinator, IQAC.



Prof. A.S. Sai Prasad
Coordinator, IQAC

To

All the members of IQAC, HoDs and Heads of the functional Units, VCE

Copy submitted to (i) The CEO (ii) The Secretary

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Dr. S.V. Ramana,
Chairman, IQAC