

	<p><b>VASAVI COLLEGE OF ENGINEERING (AUTONOMOUS)</b>          (Sponsored by VASAVI ACADEMY OF EDUCATION)          (Affiliated to Osmania University &amp; Approved by A.I.C.T.E.)          9-5-81, Ibrahimibagh, HYDERABAD – 500 031 (TS)  <a href="http://www.vce.ac.in">www.vce.ac.in</a>          Phone: (040) 23146003, Fax: (040) 23146090</p>
Minutes of 4 <sup>th</sup> Meeting of IQAC held on 1 <sup>st</sup> October 2016 at 1430 hrs at Conference Hall:	

Present:

- |     |  |              |
|-----|--|--------------|
| 1.  | Dr K Jaya Sanakar , Principal & HOD/ ECE   | Chairman     |
| 2.  | Dr K Rammohan Rao, Head-IT   | Member       |
| 3.  | Dr A Sai Prasad, HOD(Phy.) & Director (A&EB)   | Member       |
| 4.  | Dr Ch Gowri Shankar, HOD / Chemistry   | Member       |
| 5.  | Sri MVSS Sastry, Associate Professor / Civil   | Member       |
| 6.  | Sri G Venkateswarlu, Asso. Professor / ECE   | Member       |
| 7.  | Dr Ch Anjaneya Vara Prasad, Head, Six Sigma, TCS, Hyderabad                                  | Member       |
| 8.  | Sri Ravi Katukam, Director / Innovations, Disruptive Innovation Group, Value Labs, Hyderabad | Member       |
| 9.  | Sri G Govardhan Rao, Administrative Officer  | Member       |
| 10. | Dr PV Gopalkrishna, Associate Professor/ MED   | Co-ordinator |

The following points were discussed:

1. Confirmation of 3<sup>rd</sup> MOM held on 16<sup>th</sup> July 2016.
2. The minutes of the 3<sup>rd</sup> IQAC meeting held on 16.7.2016 were read and confirmed.
3. The Chairman informed the members that the criteria for the award of degree (for first class with distinction) has been proposed to be revised from CGPA 8 to CGPA 7.5.
4. The Chairman informed the members that henceforth no external end-semester examination is required for M.E./M.Tech courses in laboratory examinations with effect from the academic year 2016-17. The Scheme of Instruction & Evaluation shall be modified suitably
5. It is suggested that two examinations in a day shall be conducted. The main and supplementary examination shall be held in the forenoon and in the afternoon respectively.
6. The students are to be informed well in advance.
7. It is proposed to conduct a day long workshop for the faculty on "Question paper setting and Auditing" during December, 2016.
8. In any semester, practical examinations (Main & supplementary) & project viva voce, shall be conducted before the commencement of theory examinations.
9. Affixing the signatures of both internal & external examiners is compulsory on the award list of the laboratory examinations generated from the O.U. web site, after data entry of marks secured is over.
10. It is proposed to upload SARs for all six undergraduate programs to NBA website.



Dr PV Gopalkrishna,  
Co-ordinator/ IQAC

Copy to:

1. All members
2. All HODS and Functional Heads for information and necessary action
3. PA to Principal
4. IQAC Office File & website