

**VASAVI COLLEGE OF ENGINEERING (AUTONOMOUS), HYDERABAD
DEPARTMENT OF HUMANITIES & SOCIAL SCIENCES**

**COURSE NAME-SKILL DEVELOPMENT COURSE V – COMMUNICATION SKILLS IN ENGLISH II
(Common to all branches) SYLLABUS FOR B.E. 3/4 - V SEMESTER**

W.E.F-2022-2023

Instruction: 2 Hours	SEE: 40	Course code: U20HS510EH
Credits: 1	CIE: 30	Duration of SEE: 2 Hours
COURSE OBJECTIVES		COURSE OUTCOMES
<p>The course will enable the learners to:</p> <ol style="list-style-type: none"> 1. Get students proficient in both receptive and productive skills 2. Enable students to build strategies for effective group interaction and help them in developing decisive awareness and personality while maintaining emotional balance. 3. To introduce students to an ideal structure for a presentation 4. To develop and improve writing and study skills needed for college work. 		<p>At the end of the course the learners will be able to: -</p> <ol style="list-style-type: none"> 1. Participate in group and forum discussions by providing factual information, possible solutions, and examples 2. Present a topic by picking up the key points from the arguments placed. 3. Read between the lines and write informed opinions. 4. Prepare, present, and analyze reports

Unit 1: Delightful Discussions

- 1.1 Six Thinking Hats
- 1.2 Group Discussion Techniques (Initiation Techniques, Generating Points, Summarization techniques)
- 1.3 Case Study Based Group Discussions

Unit 2: Powerful Presentations

- 2.1 Concise Cogent Presentation
- 2.2 Persuasion skills
- 2.3 Toulmin Model
- 2.4 BikerB - JAM and Extempore

Unit 3: Fact, Observation and Inference

- 3.1 Discernment of fact and opinion
- 3.2 Note making and Inference
- 3.3 Main idea identification
- 3.4 Logical Conclusions

MSK
20 Jun 2022

Unit 4: Effective Technical Writing

- 4.1 Report writing
- 4.2 Image Writing
- 4.3 Book Reviews
- 4.4 Movie Reviews

Learning Resources:

1. How to Win Friends and Influence People by Dale Carnegie. ...
2. Crucial Conversations: Tools for Talking When Stakes Are High by Kerry Patterson, Joseph Grenny, Ron McMillan, and Al Switzler. ...
3. Difficult Conversations: How to Have Conversations that Matter the Most by Douglas Stone, Bruce Patton, Sheila Heen, and Roger Fisher.

The break-up of CIE: Internal Tests + Assignments + Quizzes

1	No. of Internal tests	:	<input type="text" value="2"/>	Max. Marks	:	<input type="text" value="20"/>
2	No. of assignments	:	<input type="text" value="2"/>	Max. Marks	:	<input type="text" value="5"/>
3	No. of Quizzes	:	<input type="text" value="2"/>	Max. Marks	:	<input type="text" value="5"/>

Duration of Internal Tests : 90 Minutes

BoS Signatures:-

Handwritten signatures and date:
 [Signature] [Signature]
 20 Jun 2022