



VASAVI COLLEGE OF ENGINEERING (AUTONOMOUS)
9-5-81, Ibrahimbagh, Hyderabad-500031, Telangana State

DEPARTMENT OF HUMANITIES & SOCIAL SCIENCES

Course Name : Skill Development Course I -Communication Skills in English I
SYLLABUS FOR BE 2/4 -THIRD SEMESTER (III Semester)

W.E.F-2021-2022

L : T : P (Hrs/Week) : 2	SEE Marks : 40	Course Code: U20HS320EH
Credits: 2	CIE Marks : 30	Duration of SEE : Hours : 2 Hours

COURSE OBJECTIVES	COURSE OUTCOMES
The course will enable the students to :-	At the end of this course, the student will be able to
Get students proficient in both receptive and productive skills especially virtually	Introduce themselves effectively and converse in a formal environment especially in the online space
Enable students to understand the importance and method of exchanging information in a formal space- both written and spoken	Write emails with appropriate structure and content
Introduce students to an ideal structure for a presentation and discussion- individually and in groups	Use appropriate structure based on the content employing appropriate transitions in written and spoken communication
Develop and improve reading skills needed for college work and reproduce the content based on the situational need	Paraphrase content and write an effective summary

Unit 1: Delightful Descriptions

6 hrs

- Introductions on an Online Forum
- Making Observations and Giving Opinion
- Recalling and Describing

Unit 2: Formal Conversation Skills

6 hrs

- Ask for Information
- Give Information
- Give Feedback
- Seek Permission

Unit 3: Technical Expositions and Discussions

8 hrs

- Classification
- Sequence
- Compare and Contrast
- Cause and Effect
- Problem and solution

Unit 4: Rational Recap

4 hrs

- Paraphrasing
- Summarizing

METHODOLOGY

- Case Studies
- Demonstration
- Presentations
- Expert lectures
- Writing and Audio-visual lessons

ASSESSMENTS

- Online assignments
- Individual and Group

Learning Resources:

learn.talentsprint.com

The break-up of marks for CIE :

Internal Tests (2) ; Quiz Tests (2) + Assignments (2)

1. No. of Internal Tests:

2

Marks for each Internal Tests:

20

2. No. of Assignments:

2

Marks for each Assignments:

5

3. No. of Quizzes:

2

Max. Marks for each Quiz Tests:

5

Duration of Internal Tests : 90 minutes

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