

VASAVI COLLEGE OF ENGINEERING (AUTONOMOUS), HYDERABAD
DEPARTMENT OF HUMANITIES & SOCIAL SCIENCES

ENGLISH LANGUAGE AND COMMUNICATION-II

(Common for all branches)

SYLLABUS FOR BE 1/4 - II SEMESTER

Instruction: 2 Hours	SEE : 60	Course code : U19HS210EH
Credits : 2	CIE : 40	Duration of SEE : 3 Hours
<p>COURSE OBJECTIVES</p> <p>To enable the students to:</p> <ol style="list-style-type: none"> 1. Identify words for use both in informal and formal contexts, to persuade and instruct and to inform. 2. Adapt and cooperate with people in varied contexts to function effectively, individually and in teams. 3. Communicate in interpersonal and intrapersonal contexts. 4. Read and write letters and essays etc. independently. 5. Write sustained piece of texts exhibiting qualities of coherence and cohesion. 		<p>COURSE OUTCOMES</p> <p>At the end of the course the learners will be able to:-</p> <ol style="list-style-type: none"> 1. Participate confidently in discussions both in the classroom and outside. 2. Work in teams, share ideas, agree and disagree politely. 3. Compose coherent letters, essays and resumes for varied situations. 4. Interpret and write a piece of text with coherence and cohesion. 5. Write paragraphs on any given topic following the rules of grammar and use appropriate vocabulary.

UNIT-1 1.0 Interpersonal Communication

1.1 Johari Window

1.2 Team building skills and team work

1.3 Persuasion techniques

UNIT-2 2.0 Speaking skills

2.1 Speaking strategies:- Making Power Point Presentations (research oriented topics)

UNIT-3 3.0 Writing Practices

3.1 Précis Writing

UNIT-4 4.0 Advanced Remedial English and Vocabulary:- (In context)

4.1 Grammar-Active and Passive Voice; Subject-Verb agreement

4.2 Vocabulary:- Words often confused, One-word substitutes; Collocations, phrasal verbs; Idiomatic usage.

UNIT-5 5.0 Reading skills and Comprehension

5.1 Getting acquainted with major type of questions

5.2 Prose text- Shiva Ayyadurai- The Inventor of the e-mail.

5.3 Poem by William Wordsworth - The World Is Too Much With Us

Prescribed textbook for theory:

Technical communication - Principles and Practice (2nd Edition 2014) - Meenakshi Raman and Sangeeta Sharma- Oxford University Press.

Suggested reading:

- Essential English - E.Suresh Kumar, P. Sreehari, J. Savithri - Orient Blackswan 2011.
- Sunitha Mishra., C. Murali Krishna., Communication Skills for Engineers, Pearson, 2004.
- Practical English Usage. Michael Swan. OUP. 1995.
- Remedial English Grammar. F.T. Wood. Macmillan.2007
- On Writing Well. William Zinsser. Harper Resource Book. 2001
- Study Writing. Liz Hamp-Lyons and Ben Heasley. Cambridge University Press. 2006.
- Communication Skills. Sanjay Kumar and PushpLata. Oxford University Press. 2011. (vi) Exercises in Spoken English. Parts. I-III. CIEFL, Hyderabad. Oxford University Press

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<p>Mr Joy Hans Division Director Toastmasters International. Consultant & Corporate Trainer Learning Partners Pvt. Ltd Career Coaches Pvt. Ltd Academic Advisor KIET group of colleges Kakinada</p> <p><i>Joy Hans</i> 31/5/2019</p>	<p><i>Dr. Joy Anuradha</i> 21 May 2019 Dr. Joy Anuradha Centre for English Language Studies in the University of Hyderabad. Hyderabad Central University</p>