

VASAVI COLLEGE OF ENGINEERING, IBRAHIMBAGH, HYDERABAD-500031

DEPARTMENT OF HUMANITIES AND SOCIAL SCIENCES

Minutes of the Board of Studies Meeting for the Academic Year: 2022- 2023

Date of the meeting: 4th June 2022

Time of the meeting: 11:00 a.m.

Agenda: To present, discuss and seek approval of the syllabi for the various courses offered by the department of HSS including those handled by Talent Sprint, for the academic year 2022-2023.

Members of the BoS -

1. Dr. Jacqueline Amaral - HoD H&SS, BOS Chairman
2. Prof. Y L Srinivas - OU Nominee
3. Dr. Joy Anuradha- Subject Expert, UOH
4. Ms. Vathsala. Narasimman - Director Delivery - Talent Sprint
5. Dr. G. Meena - Member
6. Ms K. Jhansi Rani Simon- Member
7. Ms B.Sheela Rani Simon- Member
8. Dr. T. Sunand Emmanuel- Member

Member Absent- Mr Joy Hans- Subject Expert

The chairman placed before the Members all the courses for the academic year 2022-2023 as per the agenda.

S.No	Name of the course	Remarks
1.	ELC- theory & ELCS Lab-1&2	A book for reference was suggested for ELC theory titled: - Technical Communication by Paul Anderson. The experts wanted to see our lesson plans. They were appreciative of the way it is done with references that includes websites and material suggested for reading, worksheets etc. for each topic. Prof. Y L. Srinivas suggested that we work on getting a textbook and a lab manual published for the theory and Lab course we offer.
2	Skill Development Course I -Communication Skills in English II	There were some changes suggested in the curriculum to bring about a consistency. Spoken paraphrasing and spoken summarizing is added.
3	SDC VII- Verbal Aptitude	The experts were happy with the structure and the flow of the curriculum.

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4	Critical Thinking- 2.2	The experts were happy with the structure and the flow of the curriculum and congratulated the efforts of the college for including an interesting course of this nature in the curriculum.
5	Technical Writing & Paper Presentation- 3.1	The experts asked us to ensure that we get an experienced trainer to deliver this course since it includes a lot of technical knowledge. Based on the suggestions made by the experts, 2 topics are now being included in this course which are Book reviews and Movie reviews.
6	English for Competitive Exams- 3.2	The experts were happy with course and the curriculum and were pleased that the college offers such varied courses. No changes were made to this Course. To bring in consistency course outcomes were standardized.
7	Design Thinking	The experts were happy with course and were pleased that the college offers such Industry-relevant courses. No changes were suggested in this course.
8	Credit Course HVPE 1- 1.1, 1.2, 2.1 & 2.2	No Changes were suggested in this course.
9	HVPE 2- 3.1 & 3.2	No Changes were suggested in this course.

Observations:-

- The inputs and suggestions given by the experts reaffirms the content we are delivering in the classroom which is relevant to the needs of the engineering students, right from their first year.
- There were no major changes suggested in the curriculum except in SDC 2.1 and 3.1.
- A few format and aesthetic changes were suggested.
- It was suggested that the Open Elective Courses - Critical Thinking and Design Thinking are delivered by Senior Management Executives (SMEs).
- Prof. Srinivas and Dr. Joy Anuradha suggested that the department works on getting textbooks published for the theory and lab courses.

The meeting concluded at the 1:30 p.m. with the Chairman Dr. Jacqueline Amaral, thanking the experts for a fruitful discussion and ensuring them of our concerted efforts towards effective delivery of the course content.

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